



रक्षा मंत्रालय
Ministry of Defence

रक्षा लेखा महानियंत्रक कार्यालय
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स्वतंत्रता के 75 वर्ष
75 years of independence

No: AN-I/PAR/2022-23

Date: 24/03/2023

IMPORTANT CIRCULAR (THROUGH WEBSITE)

To,

All PAR Managers (for IDAS)
All IDAS Officers

Sub: Generation of Performance Appraisal Report (PAR) in respect of IDAS officers for the year 2022-23

As per DoPT OM No. 21011/1/2005-Estt (A) (Pt-II) dated 23/07/2009; the timelines for completion of PARs for the year 2022-23 are as under:

Sl. No.	Stage	Due Date
1	PAR Generation	31/03/2023
2	Self-appraisal	15/04/2023
3	Appraisal	30/06/2023
4	Review	31/07/2023
5	Acceptance	31/08/2023
6	Disclosure	15/09/2023

2. In view of the timelines, PARs in respect of IDAS officers for the year 2022-23 are to be generated by 31/03/2023. Accordingly, the following points are clarified for generation of PARs:

Sl. No.	Point	Clarification/ Update
1	Mapping of PAR Channel	PAR channel of the IDAS officers may be mapped as per this HQrs circulars bearing no. Pers./IDAS/PAR/Corr./2021-22 dated 31/03/2022 and IDAS-PAR0Corr(FY20)/1/2020-AN (E-IDAS) dated 28/05/2021.
2	Officers on posts relevant for PAR workflow (2022-23)	A list of officers posted as Defence Secretary, FA (DS), CGDA, Addl. CGDA, Sr. Jt. CGDA (Fin.) during 2022-23 is enclosed as Annexure to this circular.
3	Generation of PARs in respect of SAG & above officers	PARs in respect of SAG & above officers (except IFA/PIFA) for 2022-23 and onwards will be generated by this HQrs. However, PARs of IFA/PIFA will be generated by their Proforma Controllers as per existing practice.
4	Generation of NRC in respect of all IDAS officers	NRCs in respect of all IDAS officers for 2022-23 and onwards will be generated by this HQrs.



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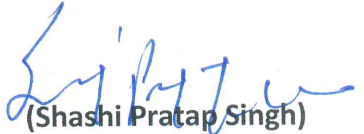
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5	Generation of PARs in respect of IDAS officers posted on deputation	As per existing practice, PARs of the IDAS officers posted on deputation (except in UPSC and Ministry of Defence) will be generated by this HQrs. The borrowing Ministries/ Departments/ Offices have been requested to provide the PAR channel and other details for generation of their PARs.
6	Timely completion of PARs	All IDAS officers are requested to strictly adhere to the timelines provided by the DoPT. To ensure timely completion of PARs, auto force-forwarding will be incorporated on SPARROW. If any stage is not completed by the due date, the PAR will automatically be forwarded to the next level. Auto force forwarding will also be applicable to the officers posted on deputation. These officers are requested to liaison with their assessing authorities for timely completion of their PARs.

3. All PAR Managers and IDAS officers are requested to strictly adhere to the above.


(Shashi Pratap Singh)
Sr. ACGDA (Admin)

Annexure to O/o the CGDA circular no. AN-I/PAR/2022-23 Dated 24/03/2023

List of officers on posts relevant for wokflow of PARs (2022-23)

Post	Officer's details			Period		Remarks
	Name (Dr./Shri/Smt.)	Service	Sparrow Code	From	To	
Defence Secretary	Ajay Kumar	IAS	01KL015900	01-04-2022	31-10-2022	Retired on 31-10-2022
	Giridhar Aramane	IAS	01AP035100	01-11-2022	Contd.	
FA (DS)	Sanjiv Mittal	IDAS	IDAS1556	01-04-2022	30-06-2022	Retired on 30-06-2022
	Rasika Chaube	IDAS	IDAS1609	01-07-2022	Contd.	
CGDA	Rajnish Kumar	IDAS	IDAS1560	01-04-2022	30-06-2022	Retired on 30-06-2022
	Avinash Dikshit	IDAS	IDAS1615	01-07-2022	30-09-2022	Officiating CGDA
	Rasika Chaube	IDAS	IDAS1609	01-10-2022	Contd.	Additional Charge
Addl. CGDA (Senior most)	Avinash Dikshit	IDAS	IDAS1615	01-04-2022	Contd.	
Addl. CGDA (Pension)	Praveen Kumar	IDAS	IDAS1626	01-04-2022	Contd.	
Addl. CGDA (IT&S)	Avinash Dikshit	IDAS	IDAS1615	01-04-2022	Contd.	
Addl. CGDA (Fin.)	Praveen Kumar	IDAS	IDAS1626	01-04-2022	01-07-2022	
	Avinash Dikshit	IDAS	IDAS1615	02-07-2022	02-10-2022	
	Rasika Chaube	IDAS	IDAS1609	03-10-2022	Contd.	Directly under CGDA/FA(DS)
Addl. CGDA (Pay & Allowances)	Sugata Ghosh Dastidar	IDAS	IDAS1627	01-04-2022	01-07-2022	Pay & Allowance Wing has been restructured as Audit Wing.
Addl. CGDA (Audit)	Sugata Ghosh Dastidar	IDAS	IDAS1627	02-07-2022	Contd.	
Addl. CGDA (HRD)	Rajnish Kumar	IDAS	IDAS1560	01-04-2022	30-06-2022	Directly under CGDA, Retired on 30-06-2022
	Avinash Dikshit	IDAS	IDAS1615	01-07-2022	02-10-2022	
	Praveen Kumar	IDAS	IDAS1626	03-10-2022	Contd.	
Sr. Jt. CGDA (Fin.)	Ravi Kumar Katikala	IDAS	IDAS1446	29-09-2022	Contd.	

NOTE: As per DoPT guidelines, a retired officer can assess PARs of his/her subordinates within one month of his/her retirement. Since Dr. Ajay Kumar, Shri Sanjiv Mittal & Shri Rajnish Kumar have retired from service more than one month ago; the stages which are to be assessed by them may be skipped while creating workflow. Similiar action can be taken for other retired officers as well.